



# Gaithersburg

A CHARACTER COUNTS!

CITY OF GAITHERSBURG

Education Enrichment Committee

Meeting Minutes

October 14, 2011

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**Attendees:** Barbara Kupperman, Teresa Wright, Laurene Thomas, Mike Bucci, Yvette Monroe, Jay Choudry and City staff: Tim "Smitty" Smith and Maureen Herndon.

**Excused:** Ellie Eldridge, Josh Schuman, Marion Perry, Jim Simpson

**I. TOPICS OF DISCUSSION:**

**A. Welcome:** Introductions and update of 2011-2012 Liaison list assignments and update of member contact list. (Liaison list attached.)

**B. Old Business:**

1) **GREAT monies:** Discussion regarding the possible use of GREAT monies for FY12 of \$6,170.

- \$1,890 for Pilot After School Tutoring and Recreation Program at Brown Station Elementary School in conjunction with the City Division of Youth and Senior Services. This program is now slated to begin in January, 2012 as staffing challenges need to be addressed. Monies will be used for school staff stipends to oversee the tutoring component. (approved at August, 2011 meeting)
- \$4,280 approved for the implementation of programming focused on Parental Involvement and Educational Enrichment. Input on the subject from the principals' breakfast compiled and reviewed after the committee participates in an MCPS-wide training for youth providers on creative techniques and proven methods of fostering parental involvement. Committee members Teresa Wright (ESOL program) and Laurene Thomas (MCPS Parent Academy) updated the committee on the finalization of this system-wide training to be held at the Activity Center at Bohrer Park on November 16, 17, and 18. EEC members, Gaithersburg School Parent outreach workers and agencies representing the youth program in the City (Youth Opportunities Coalition) will be invited to attend. Following attendance at this training event, the committee will discuss and determine parental outreach programming to be offered and discussed with each of the 4 Clusters. Proposed implementation of cluster/school programming to take place in January of 2012.
- Appreciation was expressed to Yvette Monroe and Josh Shuman for their EEC presentation to Mayor and Council at the annual work session held on October 10<sup>th</sup>. Mayor and Council provided positive feedback in relation to the work of the committee and supported the importance of the parental involvement initiative.
- The committee discussed the importance of continued outreach to the PTAs including the Cluster representatives. Committee member Mark Ezrin will assist the committee with contact information. The committee is also interested in the development of the "Best Practices" website page as part of the City website. Staff will follow up.

**C: New Business:** Staff updated the committee on the proposal to transfer \$105,000 in grant monies presently split among youth program providers and administered under the CAC to the Educational Enrichment Committee for FY 13 oversight.

**Next meeting:** Friday, November 11<sup>th</sup>, 2011 7:30 AM at Community Services

**Respectfully submitted by:**

Maureen Herndon

Acting Director, Community Services